

# RUSPIDGE and SOUDLEY PARISH COUNCIL

Dear Councillor,

You are hereby summoned to attend  
a meeting of the Ruspidge and Soudley Parish Council:  
at Ruspidge Memorial Hall **7.00 pm** on Tuesday **March 10<sup>th</sup> 2026**.

**Published Tuesday 03/03/2026**

**Roland Dowding**

Clerk of the Council

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## AGENDA

### ➤ **7.00 p.m. Public participation period.**

- 3.1. To receive apologies for absence. Members to submit apologies.
- 3.2. To record any declaration of personal or prejudicial interest.
- 3.3. Acceptance of the Minutes of the Council meeting held on the **10th of February 2026** other than those recording exempt matters.
- 3.4. **Matters Arising** from the Minutes.
- 3.5. **District Councillor** - to report, as necessary.
- 3.6. **County Councillor**- to report, as necessary.
- 3.7. **Planning Matters** - the Planning Schedule for February to be tabled at the meeting.
- 3.8. **Financial Matters** - to approve the accounts presented for payment, the financial report for February is to be tabled at the meeting.
- 3.9. Budget Transfers
  - From Contingency Budget **£1,309.00** to Grass Cut Budget Member approval requested.
  - From Contingency Budget **£867.80** to Dog Waste Budget Member approval requested.
  - From Contingency Budget **£465.12** to IT/Web Budget Member approval requested.
  - From Contingency Budget **£86.90** to Defib Budget Member approval requested.
  - From Contingency Budget **£1.39** to St. Furniture Budget Member approval requested.
  - From Contingency Budget **£1,100.00** to Miscellaneous Budget Member approval requested.
  - From Contingency Budget **£69.79** to Play Areas Budget Member approval requested.
  - From Unallocated Reserve **£6,482.80** to Play Area Budget for teenage swing replacement as approved by Council **Ref. 7.11. July 2025**.

- 3.10. FoDDC Local Plan consultation/discussion requested by Cllr. Nicky Packer.
- 3.11. **Policy Updates for Digital Compliance.** Member approval for adoption of the following documents and policies.
- Publication Scheme.
  - Data Protection Policy
  - IT Policy
  - Privacy Notices
- 3.12. **Receipt of the Annual Kompan Recreational Grounds & Play Area inspection reports –** Members confirm receipt of the reports and debate as necessary.
- 3.13. Members, please confirm they have watched the ICO training videos which set out the key principles of data protection.
- 3.14. **Liaison’s Report for Soudley Village Hall –** Presented by Cllr. Norman Snell.
- 3.15. **Liaison’s Report for Ruspidge Memorial Hall –** Presented by Cllr. Denis Bagwell-Johnston
- 3.16. **CORRESPONDENCE**  
**Email from:**
- [clerk@ruspidgesoudley-pc.gov.uk](mailto:clerk@ruspidgesoudley-pc.gov.uk) Assertion 10 policy and ICO key principles of Data Protection Training Videos.
  - [clerk@ruspidgesoudley-pc.gov.uk](mailto:clerk@ruspidgesoudley-pc.gov.uk) Consolidation of recently drafted policies for adoption
- Any concerns regarding the receipt of correspondence.
- 3.17. To agree the date of the next meeting scheduled for **Tuesday, 14th April 2026** in the **Soudley Village Hall**. The deadline date for the agenda is **Monday, 6th April 2026**.
- 3.18. For confidential matters, to determine by motion that the Press and Public be excluded from the meeting for the remaining business of the Council in accordance with Standing Order 10.xi (Adopted 2020).